

Rules and Regulations Committee Charter

Purpose/Scope

The Rules and Regulations Committee shall review and make recommendations to any and all amendments of the governing documents of the Association as follows:

- a) Amendments to the Declaration of Restrictions
- b) Amendments to the Bylaws of the Association
- c) Amendments to the Rules and Regulations (including Beach and Clubhouse Rules)

Committee Guidelines (common for all committees):

- Meetings will be held as needed but no less than quarterly at the time and place chosen by the committee in the course of their meetings
- Meetings will end with a clear understanding of expectations and assignments for next steps
- Ensure committee charter is kept current and updated, as needed (e.g., new issues, updates, etc.).
- Quotes over \$500 must be presented to the CTA board for approval.
- A final draft of committee minutes must be submitted to the board and reported out at the annual CTA meetings (June and August meetings).

On-Going Tasks:

- Work with ALL CTA committees to formulate rules and regulations for the use and protection of CTA property.
- Present to the Board of Directors proposed changes to the current Rules and Regulations, By-Laws and Deed of Restrictions.
- Work with CTA attorney (upon Board approval) for proper wording of said documents.